

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Isle of Jura Music Festival	Scheme:	Education and Leisure Dev
Project:	Festival running costs	Cost:	£11000
		Amount Requested:	£1000
		Grant Recommended:	£1000
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	y
Publicity plans for A&B inclusion checked	y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	y
Does the organization have a good practice guide?	y
Does the organization have an equal opportunity policy?	y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	y
Does the organization have procedures for managing confidential information?	y

Additional Information

This organisation brings to the Isle of Jura high quality, traditional music performers and the opportunity for local people to take part in a range of educational workshops. The Festival is family orientated with provision for activities for children included in the programme.

Jura is a small community with less than 180 residents. The festival brings visitors to area which assists the local economy. The population of Jura almost trebles during the Music Festival weekend.

There is a significant education element to the festival and this has encouraged the continued study of music – 5 residents have studied music at college.

The festival boosts the available leisure facilities, offering visitor and residents the opportunity to hear top class, professional Celtic music.

Specific Criteria

The grant fulfils the following criteria:

- Impact on local community
- Demand for the project locally
- Extending learning opportunities
- Promoting active citizenship
- Building community capacity

Signed: Felicity Kelly

Assessment Officer

Date: April 2005